

# PTA Annual General Meeting

## 3 March, 2023, 2pm

### Minutes



1. Attendees: Mrs Roberts, Jen Fisher, Lorraine Duffett, Sally Lloyd Davies, Claire Forrester, Hazel Spencer
2. Treasurer Update – Claire, Treasurer, shared the Treasurer update. Currently in the bank account there is £6016.75. Since Sept 2023 we have taken in just over £200 from Amazon Smile and Bags for Charity, £1630 from PTA fundraising events and £564 from 100 club. We have spent £343 GBP for PTA and School Purchases
3. 100 Club Update – Sally, 100 Club Coordinator, shared the 100 club update. There are 65 numbers assigned. More people have joined than left so far this school year. The annual income at current level of assigned numbers: £480. There has been a change to the rules this year – each month we draw from all 100 numbers, if the number drawn is not assigned then that month's £25 rolls to next month's winner.
4. PTA Funding Principles – Sally shared a written document of the new principles, the team agreed to put the principles in place. To ensure all parents, carers and staff are aware of the new PTA Funding Principles, we will upload a copy to the school's website in PTA news and laminate a copy and put on the new PTA notice board. The PTA Funding Principles take effect immediately.
5. Student Council Suggestions Update – Mrs Roberts, Head of School, shared the Student Council update. Mrs Roberts has not met with the team this half

term. As a PTA team we discussed the recycling / composting issue the student council had raised. Mrs Roberts informed us the student council will be writing a letter to Ash Disposal to ask what happens with the trash and recycling – their question is: are they recycling? Mrs Roberts shared that the Owl's classroom has a new recycling bin in their class, and there is now composting outside for fruit waste. Next actions: Mrs Roberts will work with student council to write the letter to find out about our current recycling situation, we will then look into next steps.

#### 6. Upcoming Events / Dates / Calendaring

Wednesday 8<sup>th</sup> March – PTA Planning Meeting at The Ship – 7pm

Friday 17<sup>th</sup> March – Disco & Uniform Sale – after-school to 5pm

Thursday 30<sup>th</sup> March – Easter Bake Sale – after-school

Friday 31<sup>st</sup> March – Egg-Stranzagana – during school hours

7. Any Other Business – Suggested fundraiser: Pennies for the PTA (Have a coin collection at the nativity play or other events to collect coins to the turn into a coinstar machine). Notice Board: we will take over the notice board (white board) that is on the path to share PTA news with parents. Bake Sale Feedback: on the whole it was a success, though we could have had more cupcakes. For our next bake sale we will make everything £1 or 2 for £1. Uniforms: due to our current large amount of inventory, going forward Lorraine will only ask for badged uniforms, and in the future we may donate un-sold, un-badged uniforms. Trim Trail Flooring: our current top item on our purchase list is the flooring for the trim trail in the front playground. Mrs Roberts will be getting an updated quote. We will dedicate the sponsored circuits to raising funds for the flooring.

#### 8. Adjournment